

UCL Voicemail

menu quick reference

Access: **37000** or **7679 7000**, then ***EXT**, then PIN (4 digits)

Forward all calls: **#937000** to activate, **##9** to cancel

Voicemail on busy: **#0#37000** to activate, **##0#** to cancel

Main menu:

- 0 Help
- *1 Play first message
- 1 Play previous message
- 2 Play current message
- 3 Play next message
- *3 Play last message
- 4 Time and date of last message played
- 7 Special options (see below)
- 8 Delete message (1 confirm, 9 keep it)
- 9 Exit

In-message options: as main menu, plus

- *4 Rewind
- 5 Pause (then any key to release)
- *6 Fast forward
- 6 Forward: number, * to cancel, 0 to end annotation

Special options (from 7 on main menu):

- 0 Help
- 1 Record or check greeting:
 - 1 Standard greeting (1 record, 0 end, 8 quit, 9 save)
 - 2 Alternate greeting (same)
 - 7 Change active greeting (1 std, 2 alt, 9 exit)
 - 9 Go back
- 2 Change password (four digits)
- 4 Take-message option (0 take message, 1 don't take)
- 5 Entry play-point (0 oldest, 1 newest first)
- 8 Change delete confirmation (0 ask, 1 don't ask)
- 9 Go back

You can store up to 20 messages of 1.5 minutes each.

Callers: # pressed during announcement skips straight to recording.